

Western Motor Home Association, Inc.

Western Area Organization of

Family Motor Coach Association, Inc.

STANDING RULES
of
WESTERN MOTOR HOME ASSOCIATION of FMCA, Inc. (WMHA)
a non-profit corporation

Dated: January 1, 1989 (Revised)
Dated: October 6, 1992 (Revised)
Dated: October 5, 1993 (Revised)
Dated: October 11, 1994 (Revised)
Dated: October 8, 1996 (Revised)
Dated: October 13, 1998 (Revised)

Dated: October 5, 1999 (Revised)
Dated: October 10, 2000 (Revised)
Dated: October 22, 2002 (Revised)
Dated: October 7, 2003 (Revised)
Dated: October 20, 2004 (Revised)
Dated: October 2, 2007 (Revised)

STANDING RULES OF THE WESTERN MOTOR HOME ASSOCIATION

- I The Standing Rules are subordinate to the Western Motor Home Association (WMHA) By Laws.
- II No article, section, sub-section or amendment of the Standing Rules may alter or delete the content or meaning of any provision of the By Laws.
- III Standing Rules may be amended by a majority vote of the Executive Board at any regularly constituted WMHA Executive Board meeting.
- IV If there is no objection raised, the amendment/s will become effective immediately.
- V If there is no objection, a vote will be taken. A simple majority vote of those present may veto the amendments.
- VI If the amendment/s are not vetoed, they will become effective immediately.
- VII All chapters in the Western Motor Home Association are requested to submit their chapter newsletter/publication to the Western Motor Home Association President and Newsletter Editor upon publication.
- VIII All chapters are requested to notify the Western Motor Home Association President of their schedule of rallies.

- IX All checks issued by the Treasurer as reimbursement of approved expenses shall be cashed or negotiated within thirty days of receipt.
- X All checks submitted for fees for activities of the Association shall be made payable to Western Motor Home Association.
- XI There shall be no smoking inside buildings where WMHA is meeting or conducting business.
- XII Pets and animals (save for sight and hearing impairment assist animals) are not allowed inside buildings or where food is being served. Clean up after pets is mandatory.
- XIII A member rising to speak, after being recognized by the chair, shall announce his/her name and chapter represented.
- XIV The chair must state every question properly put before the Board, and before putting the question to a vote, shall say "are you ready for the question?" After waiting for a reasonable time, the chair shall put the question to a vote.
- XV The Nominating Committee shall prepare and submit a slate of candidates for all appropriate WMHA offices. The slate of candidates will be submitted, by letter, to the Corporate Board of Directors no later than April 15th each year.
- XVI The President will appoint, with the approval of the Executive Board, a chairman and at least two other members to an Election Committee, no later than April 15th each year. Members of the Election Committee are not to be a candidate for any office in the current election. The Election Committee will be responsible for meeting together to tabulate the mail ballots and notify the Corporate Board of Directors of the results.
- XVII Mail ballots for the election of WMHA officers, other than the President, will be mailed to the Corporate Board of Directors no later than May 10th each year, to be returned by June 1st. The ballots will be returned to the Chairman of the Election Committee and remain unopened until the Election Committee meets. The results of the election are to be announced, by letter, to the Corporate Board of Directors no later than June 15th each year.
- XVIII The President, with the approval of the Executive Board may elect to have FMCA headquarters conduct the election in lieu of the above election procedure.
- XIX Meetings shall be adjourned or released no later than 5:00 P.M. except by motion approved by majority vote of those present.
- XX Guidelines for reimbursement for the Executive Board chapter visitations.

1. Visitations should be made to chapters that have not been visited recently.
2. The Executive Board member will be reimbursed as indicated below with the following restrictions:
 - A. No reimbursement to chapters that the member or spouse are officers of.
 - B. Only one visit per fiscal year will be reimbursed. Exceptions may be approved in advance in writing on a case by case basis by the Area President.
3. All visitations must be coordinated with the President.
4. Reimbursement will be:
 - A. At the current IRS mileage reimbursement rate for the most direct route, round trip.
 - B. All rally fees for the Executive Board member and spouse, including meals during the rally.
5. Written report along with the expense report of each chapter visited shall be sent to the Treasurer who will reimburse the expenses incurred and forward the written report to the President. The written report shall include, but not be limited to:
 - A. Items discussed with the chapter.
 - B. Chapter concerns and suggestions.
 - C. Recommendations of any action necessary.

XXI Effective August 2005, reimbursement to the Corporate Board members and Captains to be paid round trip mileage at the IRS rate up to \$100 per coach.